9 February 1981

Excerpts from ODP Staff Meeting - 6 February 1981

1. A memo was received from OMB on the moratorium on acquisition of equipment. We need to provide a FY-81 procurement plan to OMB by 17 February.

2. A memo was sent to all ODP component chiefs on the new travel constraint which is 90% of what was in the FY-81 budget for FY-82. ODP was asked to prepare a memorandum on how we will be able to live with the new travel budget and what trips will not be taken because of it. Component responses were due in to C/AS for consolidation by COB 9 February.

3. There were no security violations in ODP for December. The D/ODP expressed his appreciation for this evidence of careful attention to security.

4. The new MVS/JES3 system became operational on 30 January. Mr. Johnson said all who worked on the update deserve credit for a job well done. Those involved included: 25X1
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5. Members of ODP and OC met on 5 February for a joint planning session. The meeting went very well and the next session is scheduled for 13 March from 1300 - 1700 in 2D03.

6. Delta Data support for GIMPROD will be up in the next two weeks.

25X1   7.   met with members of ODP on 4 February to discuss the audit of ODP. The audit will start on 6 April with four auditors. A pre-briefing will be held on 2 March to introduce the auditors and to set up schedules for the audit. PMCD will get back to ODP by 17 Feb on the benchmarks.

8. Attached are excerpts from ODP Division/Staff Reports and a copy of our weekly report to the DDA.

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Atts: a/s

6 February 1981

Excerpts of ODP Div/Staff Report for Week of
<u>29 - 4 February 1981</u> (U)

<u>Applications</u> (U)

Support to OPPPM. FTE (Full Time Equivalency) The FTE team
met with representatives from PAYROLL, NOCPAY, and OPPPM on
27 January. This resolved many feeder requirement questions and
provided needed guidance in system definition. (U) [   ]   25X1

25X1   Personnel: [   ] left D Division on 30 January to
go on a rotational assignment to OIS/RMD/ITB. He can be reached
25X1   at 1236 Ames, [   ] joined D Division on 2 Feb-
ruary from an OIS/RMD/ITB rotational assignment. His new address
25X1   is 2D42 [   ] (U)

<u>Management</u> (U)

Reduced Airline Fares. GSA has recently completed contract
negotiations with 10 certified domestic airlines for trans-
portation service at reduced fares between 47 city-pair routes.
The cities which are paired with Washington are:

Chicago	Oklahoma City
Dallas-Ft. Worth	Orlando
Houston	Phoenix
Kansas City	Salt Lake City
Memphis	San Antonio
Miami	St. Louis
New Orleans	Tuscon

When B&F receives a travel order for travel to one of these
cities, the traveler will be contacted and given instructions as
to which airline is offering the reduced fare. When the traveler
picks up the paperwork for a cash advance for per diem, B&F will
provide a Government Travel Request (GTR) which should be used to
pay for the airline ticket. The airline will then bill the
Agency. At this time, Central Processing is not using GTR's, so
in order to take advantage of the reduced <u>fares, the</u> traveler
must make his or her own reservations. (U) [   ]   25X1

Security Violations. There were 2 security violations
during the month of January in contrast to November and December
when ODP had no violations. A CAMS terminal located in the Air
Force Intelligence Center in the Pentagon was turned off at the
direction of DIA when their testing team recorded compromising
emanations from the terminal beyond the control zone. A Delta
Data engineer and Agency communications personnel responded to
determine the cause. Their survey disclosed that screws were
missing or loose on a shielding plate on the terminal. In
addition, the power and signal lines were not shielded. The   25X1
problem was compounded by a telephone line coiled around the

power line, apparently in an effort to prevent someone from tripping over the loose cable. COMSEC is providing a list of modifications required for the terminals to be used for classified data. These requirements will be distributed to the other CAMS users to ensure that their terminals are properly installed. (S)

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Authorization to Release Information (Form 4100). The Deputy Director of Security and the Chief, Clearance Division, stated that Form 4100, Authorization to Release Information, is a standard and universal Agency form, required for initial clearance action and pursuant reinvestigation for staff as well as contractor employees. (Overall clearance standards are the same for staff personnel and contract employees who are issued an Industrial Security Staff Approval. The regulatory issuances that dictate these standards are E.O. 10450 and DCID 1/14.) The form is not used for interviews with references but is used by official government investigators to obtain the release of records that are entrusted to records custodians (such as credit bureaus, etc.). The Agency is responsible for limiting the disclosure of information required for the clearance process to authorized personnel and is subject to Privacy Act sanctions if that information is misused, inaccurate, or improperly released. (U)

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Outstanding Advances. As of 26 January, 53 advances remain outstanding, none of which are delinquent. (U)

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Processing

New MVS Release. MVS 3.8/SU26 was implemented by BSB in the [   ] on 30 January. In addition to a repackaging of MVS and a new release of JES3 (SU26), the new system includes a new release of TMS (4.5), SYNC-SORT, a sort package which should eliminate the need for most users to write sort exists, SU64, a debugging tool for operators and systems programmers, and the use of both the prism and userid data bases in warning mode by ACF2. Also, the default density for 6250 tape drives will now be 6250 rather than 1600. The highlight of SU26 is improved performance for JES3, especially in the areas of RJP, dynamic allocation and console services. Also the Networking package, which can provide such capabilities as the routing of VM print to the JES3 complex, can be run with SU26. MVS 3.8 and JES3 (SU26) include approximately a year's worth of IBM maintenance resolving software problems encountered by users. (U)

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Hardware Problems. [   ] had major outages this week. JES and the Batch system were down for 1 hr. and 13 minutes due to the continuing problem with the Dual Access Facility (DAF) feature. Later, 4 hrs. and 4 minutes were lost to JES and Batch due to a bad cable between a disk drive and its controller. On 29 January JES lost a total of 84 minutes due to JES software problems and procedural errors. COLTS lost a total of 1 hr. and 15 minutes due to applications problems on 29 January. Software problems caused TADS to lose 14 minutes on

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29 January. On 30 and 31 January the JES and Batch systems were out a total of 5 hrs. and 39 when a disk drive failed and emitted smoke which caused an automatic shutdown of the air cooling system, which in turn caused other equipment to malfunction due to overheating. On 2 February DAF problems caused VM to lose more than 100 minutes, GIMPROD to lose 176 minutes, and disruptions to most other applications. (U)

The Special Center also had a below average week, although several days were problem free. On 29 January problems with the IBM 3272 control unit caused NIPS to lose 4 hrs. and 44 minutes, the other DDO programs lost more than an hour each. February 1 the 470/V6 CPU failed, causing a 50 minutes outage of CAMPROD. CAMPROD also lost 230 minutes on 2 February, mostly due to more failures of the 470/V6, but some applications difficulties were also experienced. The V6 was also down all day 3 February, and the outage slowed all DDO applications that day. (U)

For several hours on 26 and 27 January the 168-3 (SY9) supported the JES3 Global functions as well as the GIMDEV service. Average response times on GIMDEV during these periods was two to three times higher than normal. (U)

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Travel. When typing travel orders, employees are reminded to use the term "common carrier" as the mode of travel instead of "COMAIR" which could be construed to mean one specific carrier. (U)

ODP 81-173
5 February 1981

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM: Bruce T. Johnson
                   Director of Data Processing

SUBJECT: ODP Report for Week Ending 4 February 1981 (U)

Support to PTO (U)

CAMS (COMIREX Automated Management System) The system test for the Dual Mode System was completed on 30 January as scheduled. All discrepancies were corrected. Phase I of the Dual Mode Interface Test was completed on 31 January and 1 February as scheduled. A set of minor discrepancies was discovered. Corrections have been made to the online software. Corrections to the Batch software will be completed this week. Phase II of the Interface Test is scheduled for 7-8 February. The launch of the Dual Mode System has been rescheduled for an earlier date, which caused the testing schedule to become tighter. The software is expected to be ready to support the launch. (S)

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Support to Office of SIGINT Operations (U)

LADS (Logistics Automated Data System) Applications personnel have departed on temporary duty to install twin LADS processors at an OSO [ ] site. Installation, acceptance, and training of [ ] personnel is scheduled for completion by 27 March. (C)

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Support to DDS&T (U)

DIRS (Document Information Retrieval System) DIRS has been completed and is in production use by DDS&T. (U)

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4C Funding Problem (U)

Since there is a significant probability that 4C full funding will not be restored, replanning for 4C will be initiated to accommodate a reduced budget, and expenditures that are not in line with that plan will be delayed until the issue is decided. At present, the computer and software subsystems are not affected, and their design and implementation will continue as previously planned. Communications and terminals must be reconsidered and adjusted to meet the funding constraints. (U)

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ADP Procurement Seminar (U)

The second ODP sponsored ADP Procurement Seminar was held on 27-28 January. The class was presented by Government Sales Consultants, Inc. for 31 students at their facility in Annandale. Based on a review of the course critiques and discussions with several attendees, this seminar continues to be very well received. The following was the distribution of attendees by office:

DDO/IMS	6	OGSR	1
IG/AUDIT	1	OL	4
NFAC	1	OMS	2
NPIC	4	OSO	1
OCR	4	OSWR	1
ODP	5	OTE	1

Because of the strong interest expressed and the approximately 30 individuals unable to attend the past two sessions, we are tentatively planning a third and final running of the seminar for FY 1981. ADP Control Officers will be notified when a date is selected. (U)

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FIPS PUB 73 - Security (U)

A new Federal Information Processing Standards Publication (FIPS PUB) was received from the National Bureau of Standards. FIPS PUB 73, "Guidelines for Security of Computer Applications," describes methods and techniques that can reduce the security hazards associated with computer applications. Fifty copies of the document were distributed to Agency components and within ODP. (U)

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Bruce T. Johnson

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